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Dr. Magendha Babu



# SREE VAHINI INSTITUTE OF SCIENCE AND TECHNOLOGY

( AN AUTONOMOUS INSTITUTION )

(Approved by AICTE & Govt. of A.P., Affiliated to JNTU Kakinada)

Accredited by NAAC with "A" Grade, An ISO 9001:2015 Certified Institution

Sri Vahini Nagar, NH-30 . TIRUVURU, PIN: 521 235. NTR Dist. A.P. India.

Ref No: SVIST/IQAC/2024-25/CIR – 01

Date: 22- 07- 2024

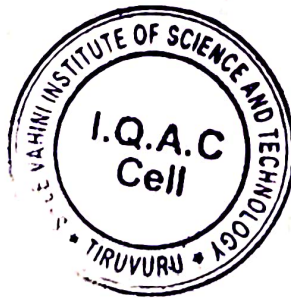
## CIRCULAR

This notification is to advise you of an upcoming meeting in the Seminar Hall on 26-07-2024, at 10.00 AM. All meeting participants must be on time for the meeting to discuss the following agenda items:

### Agenda:

- To review and confirm the previous minutes of the meeting
- To discuss on the commencement of the academic session for the AY 2024–25
- To discuss on National level Technical Fest SVISTA-2K24
- Any other issue with the permission of chair person.

CC to All IQAC Members



  
Principal

  
22/7/24

  
22/7/24



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Ref No: SVIST/IQAC/2024-25/MOM-01

Date: 26-07-2024.

## Minutes of Meeting

The IQAC meeting was held on 26-07-2024 at 10.00 A.M in seminar hall in the presence of following members.

Sl. No.	Name of the Member & Designation	Position in IQAC
1	Dr. R. Nagendra Babu Professor of Mechanical Engg & Principal	Chair Person
2	Dr. Kiran Kumar K Dean Academics & HOD of EEE	Coordinator
3	Sri P. Nageswara Rao Correspondent	Member (Management)
4	Sri. M. Kishore Babu	Member (Administrative officer)
5	Sri B. Raja Sekhar Executive Director, Krishna Engineering Works , Vijayawada	Member (Industrialist)
6	Dr. S. Pitchi Reddy Professor of Mechanical Engineering, LBRCE, Mylavaram	Member (Academician)
7	Dr. E. Srinivasa Reddy, Professor of HAG, School of Computer Science & Engineering, VIT-AP University, Amaravathi	Member (Academic Advisor)
8	Dr. K. V. Panduranga Rao Vice Principal & HOD of CSE & CSE(DS)	Member (Teacher)
9	Sri. D. Ram Babu HOD of Civil Engineering	Member (Teacher)
10	Sri. P. Dasu HOD of Mech Engineering	Member (Teacher)
11	Dr R Sri Devi HOD of ECE	Member (Teacher)

*[Signature]*  
26/7/24

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26/07/24

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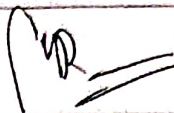
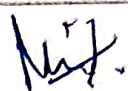
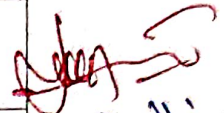
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12	Sri. G. V. Ramana HOD of AIML	Member (Teacher)	
13	Dr. M. Papa Rao HOD of MBA	Member (Teacher)	
14	Sri. V. J. Moses HOD of BS & H	Member (Teacher)	
15	CH. Prathima	Member (Parent)	CH. Prathima
16	Vatturi Susmitha Roy (12MG1A0211)	Member (Alumni)	V. Susmitha Roy
17	Kota Narendra (24MG1E0034)	Member (Student)	ABR NI -

### Resolutions:

1. The previous minutes of meeting were unanimously approved
2. The Chairman and IQAC chairperson briefed about various ongoing activities in the campus and motivated and guided all members of IQAC for initiating and maintaining the quality culture in the campus.
3. Discuss the strategic planning process that guided the actions and initiatives for the academic year. Highlight specific institutional goals set for 2024-25 and how they are being met. Detail recent academic achievements or milestones reached by students and faculty during this period.
4. The chairperson proposed Dr. K. V. Panduranga Rao, Vice-principal and HOD, as the convener for SVISTA-2K24. The committee members approved this suggestion. The convener has offered two tentative dates: October 29th and October 30th, 2024. SVISTA2K24 proposes the following events: paper presentation, technical quiz, dancing dhamaka, slow cycling, biking, short film, etc. These events aim to engage participants in a range of activities that promote creativity, technical skills, and teamwork. By providing diverse options, SVISTA-2K24 intends to attract a broad spectrum of participants and enhance the overall experience.

5. The chair person Dr. R Nagendra Babu has instructed all the HODs to take classes as per timetable and ensure proper conduction of classes to the students and their attendance monitoring system.
6. During the meeting, chairperson and coordinator requested all the HODs to ensure that the files are up to the mark to undergo for the AQAR.

The meeting ended with vote of thanks proposed by Dr. Kiran Kumar K, IQAC coordinator. The minutes are issued with the approval of the chairperson

  
**Coordinator-IQAC**

  
**Chairperson-IQAC**

**IQAC IN-CHARGE**  
SREE VAHINI INSTITUTE OF SCIENCE & TECHNOLOGY  
TIRUVURU-521 235, KRISHNA, AP.



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Sri Vahini Nagar, NH-30 . TIRUVURU, PIN: 521 235. NTR Dist. A.P. India.

Ref No: SVIST/IQAC/2024-25/CIR – 02

Date: 8- 11- 2024

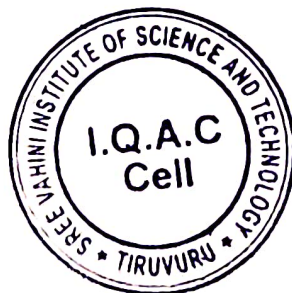
## CIRCULAR

This notification is to advise you of an upcoming meeting in the Seminar Hall on 16-11-2024, at 10.00 AM. All meeting participants must be on time for the meeting to discuss the following agenda items:

### **Agenda:**

- To review and confirm the previous minutes of the meeting
- To discuss on the commencement of the academic session even sem for the AY 2024-25
- To discuss the quality initiatives by IQAC for the AY 2024-25
- To discuss on sports & cultural day and Annual day (FIESTA 2K25)
- Any other issue with the permission of chair person.

CC to All IQAC Members



  
Principal

  
8/11/24

  
8/11





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Ref No: SVIST/IQAC/2024-25/MOM-02

Date: 16-11-2024.

## Minutes of Meeting

The IQAC meeting was held on 16-11-2024 at 10.00 A.M in seminar hall in the presence of following members.

Sl. No.	Name of the Member & Designation	Position in IQAC
1	Dr. R. Nagendra Babu Professor of Mechanical Engg & Principal	Chair Person
2	Dr. Kiran Kumar K Dean Academics & HOD of EEE	Coordinator
3	Sri P. Nageswara Rao Correspondent	Member (Management)
4	Sri. M. Kishore Babu	Member (Administrative officer)
5	Sri B. Raja Sekhar Executive Director, Krishna Engineering Works , Vijayawada	Member (Industrialist)
6	Dr. S. Pitchi Reddy Professor of Mechanical Engineering, LBRCE, Mylavaram	Member (Academician)
7	Dr. E. Srinivasa Reddy, Professor of HAG, School of Computer Science & Engineering, VIT-AP University, Amaravathi	Member (Academic Advisor)
8	Dr. K. V. Panduranga Rao Vice Principal & HOD of CSE & CSE(DS)	Member (Teacher)
9	Sri. D. Ram Babu HOD of Civil Engineering	Member (Teacher)
10	Sri. P. Dasu HOD of Mech Engineering	Member (Teacher)
11	Dr R Sri Devi HOD of ECE	Member (Teacher)
12	Sri. G. V. Ramana HOD of AIML	Member (Teacher)

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13	Dr. M. Papa Rao HOD of MBA	Member (Teacher)
14	Sri. V. J. Moses HOD of BS & H	Member (Teacher)
15	CH. Prathima	Member (Parent)
16	Vatturi Susmitha Roy (12MG1A0211)	Member (Alumni)
17	Kota Narendra (24MG1E0034)	Member (Student)

*K. N. N.*

*V. J. Moses*

*CH. Prathima*

*V. Susmitha Roy*

*K. Narendra*

#### Resolutions:

- The previous minutes of the meeting were unanimously approved and filed.
- The chair person Dr. R Nagendra Babu has instructed all the HODs to take classes as per timetable and ensure proper conduction of classes to the students and their attendance monitoring system.
- The committee suggested that every department implement training programs, workshops, guest lectures, and certificate courses to enhance the quality of teaching and learning processes. This decision was unanimously supported by all committee members.
- The chairperson proposed two days, Sports and Cultural Day and Annual Day (FIESTA 2K25), on March 14th and 15th, 2025. The committee members are approved.
- This acknowledgment highlights the importance of collaboration among committee members, emphasizing how their contributions led to a productive discussion. Dr. Kiran Kumar expression of gratitude reinforces a positive team spirit and encourages ongoing participation in future meetings.

*[Signature]*  
16/11/24  
Coordinator-IQAC

**IQAC IN-CHARGE**

**SREE VAHINI INSTITUTE OF SCIENCE & TECHNOLOGY**  
TIRUPATI, KRISHNA, AP.

*[Signature]*  
15/11/24  
Chairperson-IQAC



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Ref No: SVIST/IQAC/2024-25/CIR – 03

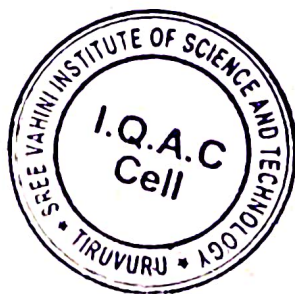
Date: 20-03- 2025

## CIRCULAR

This is to notify you of a scheduled meeting at the Seminar Hall on 29<sup>th</sup> March, 2025, at 10:00 a.m. All members of the meeting must be on time to discuss the agenda items listed below:

### Agenda:

- To review and confirm the previous minutes of the meeting
- To discuss on the commencement of the academic session odd sem for the AY 2024-25
- To discuss the quality initiatives by IQAC for the AY 2024-25
- To discuss Review progress of AQAR 2023-24.
- Review on student feedback on Teaching-Learning process for the A.Y.2024-25
- Discussion on Research and Development activities for the A.Y.2024-25
- Any other issue with the permission of chair person.



CC to All IQAC Members

Principal

*[Signature]*  
20/3/2025





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Ref No: SVIST/IQAC/2024-25/MOM-03

Date: 29-03-2025

## Minutes of Meeting

The IQAC meeting was held on 29-03-2025 at 10.00 A.M in seminar hall in the presence of following members.

Sl. No.	Name of the Member & Designation	Position in IQAC
1	Dr. R. Nagendra Babu Professor of Mechanical Engg & Principal	Chair Person
2	Dr. Kiran Kumar K Dean Academics & HOD of EEE	Coordinator
3	Sri P. Nageswara Rao Correspondent	Member (Management)
4	Sri. M. Kishore Babu	Member (Administrative officer)
5	Sri B. Raja Sekhar Executive Director, Krishna Engineering Works , Vijayawada	Member (Industrialist)
6	Dr. S. Pitchi Reddy Professor of Mechanical Engineering, LBRCE, Mylavaram	Member (Academician)
7	Dr. E. Srinivasa Reddy, Professor of HAG, School of Computer Science & Engineering, VIT-AP University, Amaravathi	Member (Academic Advisor)
8	Dr. K. V. Panduranga Rao Vice Principal & HOD of CSE & CSE(DS)	Member (Teacher)
9	Sri. D. Ram Babu HOD of Civil Engineering	Member (Teacher)
10	Sri. P. Dasu HOD of Mech Engineering	Member (Teacher)
11	Dr R Sri Devi HOD of ECE	Member (Teacher)
12	Sri. G. V. Ramana HOD of AIML	Member (Teacher)

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29/03/25

29/

13	Dr. M. Papa Rao HOD of MBA	Member (Teacher)
14	Sri. V. J. Moses HOD of BS & H	Member (Teacher)
15	CH. Prathima	Member (Parent)
16	Vatturi Susmitha Roy (12MG1A0211)	Member (Alumni)
17	Kota Narendra (24MG1E0034)	Member (Student)

*Dr. M. Papa Rao*  
*Sri. V. J. Moses*  
*Ch. Prathima*  
*V. Susmitha Roy*  
*K. Narendra*

#### Resolutions:

- The previous minutes of the meeting were unanimously approved and filed.
- The chair person Dr. R Nagendra Babu has instructed all the HODs to take classes as per timetable and ensure proper conduction of classes to the students and their attendance monitoring system.
- The IQAC coordinator, Dr. K. Kiran Kumar, explained the events organized by IQAC in collaboration with other departments. The committee suggested conducting more activities in the future.
- Review progress of AQAR 2023-24
  - Reviewed the progress of AQAR 2023
  - Informed the department Criterion in charges to send the data to IQAC Within the stipulated time
- Review on student feedback on Teaching-Learning process for the A.Y.2024-25
  - Discussed and reviewed the student feedback on the teaching-learning process for the A.Y 2024-25
  - Informed the HODs to collect the ATR from the faculty having below 75% Feedback

➤ Discussion on Research and Development activities for the A.Y.2024-25

- Discussed and reviewed the parameters related to R&D activity for the A.Y 2024-25.
- Compared and analysed the number of publications with respect to last academic year

➤ Any Other item with permission of chair

IQAC Chairperson thanked the all the members presented in the meeting.

  
Coordinator-IQAC

  
Chairperson-IQAC

**IQAC IN-CHARGE**  
**SREE VAHINI INSTITUTE OF SCIENCE & TECHNOLOGY**  
**TIRUVURU-521 235, KRISHNA, AP.**